

**Annual Work Plan (AWP) for 2018**

Atlas Award ID:	49723								
Atlas Project ID:	60863								
Project/Programme Title:	Energy, Environment & Natural Resource Management								
UNDAF Outcome:	PRSP Pillar 2 - Managing Natural Resources Outcome A: By 2018, targeted Government institutions, the private sector, and local communities manage natural resources in a more equitable and sustainable way. Outcome B: By 2018, communities within targeted districts demonstrate increased resilience to natural and man-made disasters								
Related CPD Outcome:	2.1 Targeted MDAs are better able to revise, develop and implement gender responsive legal and participatory coordination frameworks to enable environmental sustainability across sectors, with particular focus on the extractive industry 2.2 Communities in targeted districts are engaged in design and implementation of gender responsive sustainable NRM and livelihood diversification 2.3 Poor households, especially female headed households in targeted districts are enabled to use energy efficient sources for domestic use. 2.4 National and local authorities enabled to implement DRM & EWS								
Applicable Signature Solution 4: (From 2018 -21 Strategic Plan):	Promote nature based solutions for a sustainable planet								
Applicable Signature Solution 3:	Enhance national prevention and recovery capacities for resilient societies								
Applicable Signature Solution 1:	Keeping people out of poverty								
Applicable Signature Solution 6:	Strengthen gender equality and the empowerment of women and girls								
Expected Outputs	Planned Activities		Timeframe				Planned Budget UNDP TRAC		
<i>Baseline, associated indicators and annual targets</i>	<i>List activity results and associated actions</i>	Q1	Q2	Q3	Q4	Partner	Funding Source	Budget Description	Amount (USD)
Output 1: Gender-sensitive policies, legal and institutional frameworks strengthened for land tenure	<b>Activity Result 1.1. Targeted stakeholders demonstrate increased awareness of National Land Policy reforms</b>								

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<p><b>Baseline</b></p> <ul style="list-style-type: none"> <li>- NLP implementation plan validated in October 2016</li> <li>- One sensitisation meeting held with Parliament on the National Land Policy &amp; VGGT in June 2017 on document that was approved by Cabinet in November 2015 <ul style="list-style-type: none"> <li>- One National land conference held in July 2017 on the National Land policy</li> <li>- Two regional sensitisation in Makeni ( Northern &amp; North Western Region) and in Bo ( Southern &amp; Eastern Region) in November 2017</li> <li>- NLP Project Unit Reform Unit established</li> <li>- NLP-Legal Review Technical Working Group established</li> </ul> </li> </ul> <p><b>Indicators</b></p> <ul style="list-style-type: none"> <li>- # of stakeholder (NLP:-PRU-LRTWG-NSC-RC) discussions &amp; consultations on the implementation of the national land policy</li> <li>- # of meetings held with parliamentarians and other relevant stakeholders (NLP:-PRU-LRTWG-NSC-RC) on the implementation of the policy</li> </ul> <p><b>Targets</b></p> <ul style="list-style-type: none"> <li>- At least 4 national stakeholder discussion and consultation on the National Land Policy</li> <li>- The NLP-NSC, NLP-RC established and operationalized</li> <li>- At least 3 meeting of the NLP-SC, NLP-RC &amp; NLP-LRTWG held</li> </ul>	<p>Action 1.2.1 Deepening Popularization of the national land policy at district level and establish a community of stakeholders for the implementation of the policy</p> <p>Activity 1.2.2 .National Land Policy popularization baseline studies and impact studies    Activity 1.2.3 .National Land Policy popularization impact monitoring studies</p>	x	x	x	x	x	MLCPE	TRAC	75700 (Workshops @ national & district level for all level of stake holders - MDAs, Parliamentarian, CSOs, School teachers, Universities, traditional leaders & local authorities, Printing of the NLP document, Annual National and Regional Land conferences etc., local	12,000
<p><b>Activity Result 1.2. Technical support provided to the institutional framework for implementation of the policy, legal reviews and capacity development</b></p> <p>Action 1.2.1 Support to the National Land Policy Project Reform Unit ( NLP-PRU)</p> <p>Action 1.2.2 Support to the National Land policy Legal Review Technical Working Group (NLP-LRTWG)</p> <p>Action 1.2.3 Support to the National Land Policy gender sensitive National Steering committee (NLP-NSC)</p>		x	x	x	x	MLCPE	Trac	71300- Logistics support including video camera, projector, support to NLP-NSC, NLP-LRTWG & NLP-RC, meetings, support to legal review processes)	20,000	
<p><b>Total of Output 1</b></p>									32,000	

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Output 2: Strengthened, gender-sensitive policies, legal and institutional frameworks relevant to the extractive sector.	<b>Activity Result 2.1. Knowledge about mineral sector governance and management regimes increased.</b>							
<b>Baseline</b> - 5 year strategic implementation plan available	Action 2.1.1 Print and disseminate the Sierra Leone Mineral Sector Benchmarking Assessment Report (Summary Report)	x	x		MMMR	TRAC	74200 (PRINTING)	5,000
<b>Indicators</b> - # of stakeholder discussions & consultations on the MP, AMP - # of policy dialogue seminars held - # of meetings held with technical experts, civil society, local government officials and parliamentarians - # Printed copies of Benchmarking Report and Strategic Plan	Action 2.1.2. Conduct mineral sector governance and management dialogue seminars in university colleges (Fourah Bay College, IPAM, Njala University College, UNIMAK)	x	x	x	MMMR	TRAC	74200 (PRINTING) 75700 (WORKSHOP) 71600 (TRAVEL)	2,000
<b>Targets</b> - Cabinet / Parliamentary endorsement of the MP - Official Launch of the MP, Mineral Sector Benchmarking and 5-year Strategic Plan Roll-Out plan - Resource Center established at the newly established Policy Directorate	Action 2.1.3 Purchase assorted relevant mineral sector governance and maangement textbooks and subscribe to public policy journals	x	x				72500 (Supplies, books and resources)	4,000
								5,000

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Action 2.1.4 Provide logistical and administrative support to the Policy Unit (fuel, stationery and office)	x	x	x	x			72200 (Logistics support and admin)	6,000
<b>Activity Result 2.2. Alternative livelihood support for women in mining communities strengthened</b>								
Action 2.2.1 Introduce women in mining communities to alternative livelihood opportunities	x	x	x	x			75700 (WORKSHOP)	13,000
							75700 (TRAINING)	
							72200 (EQUIPMENT)	
Activity Result 2.3. Regional and sub-regional collaboration on mineral policy harmonization strengthened								
Action 2.3.1 capacity enhancement and technical support to Ministry of Mines and Mineral Resources and the newly established Policy		x	x		MMMR	TRAC	75700 (TRAINING)	4,500
							71300 (PERSONNEL)	
Activity Result 2.4. Multi-agency Area-Based Development (ABD) program for enabling sustainable livelihoods through improved natural resource governance and economic diversification in the Kono District operationalised								
Action 2.4.1 Contribution to SDGF kono project: Provide technical assistance and guidance to collect and compile geospatial database ii) Support capacity building in geospatial technologies	x	x	x	x	MMA	TRAC	75700 (WORKSHOP)	200,000
							75700 (TRAINING)	
							72200 (EQUIPMENT)	
<b>Total of Output 2</b>								<b>252,000</b>

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Output 3: Governance of natural resources and national and local capacities for monitoring is enhanced	Activity Result 3.1: Improved legislative frameworks and environmental sustainability									
Baseline - Climate Change Policy but zero Climate Change Act  - No Draft toxic and waste regulations	Action 3.1.1 Hire a draftsman to upscale the climate change policy to an Act with clear institutional responsibilities.	x				EPA	TRAC	71300 (LOCAL CONSULTANT)	7,000	
- No legislation on environmental standards - No Quarterly coordination meeting on NDC implementation - No district coordination mechanism - some celebration of environmental events	Activity 3.1.2 Hire a legal firm to draft legislations on environmental standards, emissions and toxic/chemical management  Activity 3.1.3 Validation of the Act together with the respective legislations developed under this project support	x	x			EPA	TRAC	71300 (LOCAL CONSULTANT)	7,000	
	Activity 3.1.4 Conduct workshop with Parliamentarians	x				EPA	TRAC	74200 (PRINTING)	5,000	
	Activity 3.1.5 Popularization of the Act with the respective legislations	x	x			EPA	TRAC	75700 (WORKSHOP)	5,000	
								74210 (PRINTING)	5,000	
								75700 (WORKSHOP)	5,000	
								71600 (TRAVEL)	5,000	


  
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Indicators Change Act developed	-Climate	<b>Result 3.2: Enhanced capacity for environmental monitoring and effective coordination</b>								
		Activity 3.2.1. Quarterly coordination meeting on climate financing and NDC implementation	X	X	X	X	EPA	TRAC	75700 (WORKSHOP)	4,000
Legislation on environmental standards developed		Activity 3.2.3 Establish district coordination mechanism for effective environment management and NDC implementation		X	X		EPA	TRAC	75700 (WORKSHOP)	5,000
		Quarterly coordination meeting on NDC implementation							71600 (TRAVEL)	2,000
Population on Act and legislation conducted		<b>Result 3.3: Facilitated the celebration of different environmental days</b>								
Target		Activity 3.3 World Environmental Day celebration on 5 <sup>th</sup> June 2018		X			EPA	TRAC	75700 (WORKSHOP)	8,000
Target	- Climate								71600 (TRAVEL)	2,000
Target Change Act developed by end 2018	- Climate	<b>3.4 Eco Village Concept Framework developed and implemented.</b>								
- # of legislation on environmental standards developed by 2018		Hire a consultant to develop a clear framework for the implementation of the Eco-village Concept in Sierra Leone	X	X			EPA		71300 (international Travel)	12,000
- # of persons sensitized on the climate change act and legislations.		Engage stakeholders in the implementation of the framework.			X	X	EPA		75700 (meetings)	8,000
- # of quarterly coordination meeting on NDC implementation held										
- At least one environmental day celebration held										
<b>Total of Output 3</b>										<b>80,000</b>

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	Result 4: Enhance Capacity of NPAA for Sustainable Natural Resource Management and Biodiversity within Protected Areas						
<p>Baseline</p> <p>centre established - At least two members of staff trained on the operations of the satellite.</p> <p>- Forestry and Wildlife Conservation Bills Validated by Key Stakeholders</p> <p>Indicators - No. of NPAA staff and Law Enforcement or Security Personnel and Protected Area Communities trained</p> <p>- No. of Technical Consultations on the development of Biodiversity and Conservation Education Strategy held</p>	<p>Activity 4.1: Procurement of ICT equipment's for the establishment of three Satellite Centers for the Monitoring of all Protected Areas in the country.</p>	X	X		NPAA	TRAC	75700 (Training)
	<p>Activity 4.2: Training of staff on the use of monitoring equipment's i.e technical staff of NPAA staff, Key Law Enforcement or Security Personnel and Committee members of Protected Area Communities.</p>	X	X		NPAA	TRAC	72200 (Equipment)
<p>Target</p> <p>NPAA Core Staff and Key Security Personnel Trained on the use of the GIS Spatial Database Management Software for monitoring.</p> <p>Signed Memorandum of Agreement incorporating the Boundary Coordinates for Protected Areas</p>	<p>Activity 4.4: Boundary Demarcation/ Mapping of Protected Areas.</p>	X	X	X			25,000
	<p>Activity 4.2.1.2 Presentation and Validation of the Boundary Coordinates and Signing of Memorandum of Agreement with Protected Area Communities and Government.</p>	X	X	X	NPAA	TRAC	71300 (Local Consultants)
<p><b>Total for output 4</b></p>							8,000
							56,000

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Output 5: Enhanced national and local capacities for disaster risk management	Activity Result 5.1: Strengthen DRM function at both national and district level in S/Leone									
<b>Baseline</b> - DMD website does not include portal for database management - DRM Policy, strategy and action plan drafted but not tabled to cabinet - Policy, strategy and action plan not disseminated or popularised at district level - No DRM in school curricula	Activity 5.1.2: Organise donors and partners meeting for coordination on DRR	X	X	X	X	DMD	TRAC	72200	3,000	
<b>Indicators</b> - Capacity needs assessment report and recommendations produced - Number of donor and partners meetings held - Launch undertaken and popularization campaign commenced - Preparedness and response plan developed and approved	Activity 5.1.3: Launching and Popularization of the DRR Policy	X				DMD	TRAC	72200	40,000	
	Activity 5.1.4: Develop a comprehensive, integrated and multi hazard preparedness and awareness strategy development for identified hazards	X	X	X		DMD	TRAC	71300	5,000	
	Activity 5.1.5: Disaster risk awareness strategy development for identified hazards	X	X	X		DMD	TRAC	71300	5,000	
	Activity 5.1.6: Public awareness activities on DRR - International DRR week			X	X	DMD	TRAC	71300	4,000	
	Activity 5.1.7: Mobilization and training of DM volunteers	X			X	DMD	TRAC	75700	5,000	
	Activity 5.1.8: Training of DDMC in: DRR, Preparedness, Response, Coordination, simulation activities, early warning etc	X	X	X	X	DMD	TRAC	75700	5,000	
	Activity 5.1.9: Training of focal points in MDAs on DRR mainstreaming	X				DMD	TRAC	75700	5,000	

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	Activity 5.1.10: Support coordination meeting for the National Platform on DRR	X			X	DMD	TRAC	72200	3,000
	Activity 5.1.11: Support coordination of sectors that have DRR components for enforcement and monitoring of legislation and other codes (Building, Marine)		X			DMD	TRAC	72200	3,000
	Activity 5.1.13: Develop and implement awareness campaigns for school and colleges	X	X	X	X	DMD	TRAC	71300	5,000
<b>Total Output 5</b>									<b>80,000</b>
Output 6: Flood risk reduction and improved livelihoods through sustainable waste management of slum communities in Freetown									
	<b>Activity result 6: Improved waste disposal and recycling: enhanced livelihoods; flood risk reduction</b>								


  
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<b>Baseline</b> - No systematic sustainable waste management system in slum communities in Freetown - High flood risk in slum communities	Activity 6.1.: Provision of start up kits for graduands	X						11422	72605	14,376
	Activity 6.2.: skills training on the production of craft using plastic	X						11422	72605	30,000
<b>Target</b> - Improved dialogue with plastic producing companies on waste management, disposal and storage - Mobilisation and establishment working committees of women's groups in slum communities on improved livelihoods through waste management - Women trained in recycling techniques										
	Activity 6.3.: Graduation ceremony of graduands from skills training.	X						11422	75700	10,000
<b>Indicators</b> - # of dialogues on waste management with private sector - # of women groups engaged on waste management - # of women trained on recycling techniques										
	Activity 6.4.: Coordination, monitoring and evaluation							11422	71400	2,000
<b>Total Output 6</b>										<b>56,376</b>

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<b>Output 7: Enhanced capacities of the Office of National Security to respond and coordinate disasters</b>	<b>Activity Result 7.1: ONS fully equipped to prepare and coordinate response to disaster.</b>										
<b>Baseline</b> - Limited capacities exist to communicate and coordinate disasters throughout the country - Limited skills in managing and coordinating responses	Activity 7.1.2: Procurement and installation of communication and other office equipment	X	X	X					4120	72400	20,000
<b>Target</b> Communication equipment procured, installed and commissioned - Staff capable of managing, coordinating and communicating disaster responses	Activity 7.1.1: Staff trained on equipment use and communication protocols		X	X					4120	75700	13,031
<b>Indicators</b> - Communication equipment procured - # of staff trained - Coordination and communication plan developed	Activity 7.1.3: Printing of the disaster Risk Management policy			X					4120	74210	20,000
<b>Total Output 7</b>											53,031
<b>Output 8: Capacities enhanced for Early Recovery to mudslides through Debris management</b>	<b>Activity Result 8.1: Local institutions equipped with skills and equipment for debris management in the event of a disaster</b>										


  
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<p>Baseline: 50 Disaster Risk Volunteers trained in DRR theory</p> <p>Indicators: Number of DRR volunteers with improved skills; no. of CWV participants, no. of families adopted composting, m/m<sup>3</sup> banks stabilised;</p> <p>Targets: 450 beneficiaries participating in CWV; 16,000 person work days completed; 100 Disaster Risk Volunteers trained in practical DRR methods</p>	<p>Activity 8.1: Cash for Work activities in three communities (Dwazark, Kamayama, Culvert) in Freetown involving DRR methods (waste reduction/composting; bank stabilisation; terracing)</p>	X	X	X																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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Office Supplies (Procurement of equipment & office Stationaries)	X	X	X	X			72500	5,000
M & E Missions (Travel, DSA)	X	X	X	X			71620	2,224
M&E (UNDP cost) 2%	X	X	X	X			74300	13,220
Steering Committee Meeting	X	X	X	X			75700	1,500
Outcome portfolio evaluation			X				71200	30,000
Communication - 1%	X	X	X	X			74300	6,610
Security	X	X	X	X			74300	2,200
Common premises	X	X	X	X			73100	85,960
Direct Project Cost (DPC) - 4.6%	X	X	X	X			74300	30,406
<b>Total of Outcome 5</b>								<b>237,460</b>
<b>TOTAL</b>								<b>898,454</b>

This Annual Work Plan (AWP) is based on Results Management Guidelines (RMG) of UNDP. Once signed by UNDP and the Implementing Partners, the plan authorizes the responsible parties and project management to manage available resources and achieve set results.

**UNDP Sierra Leone**



Country Director

Samuel Doe

UNDP Sierra Leone

Date: 20/1/18

**National Counterparts**

  
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**Haddijatou Jallow(Mrs)**

Executive Chairperson

Environmental Protection Agency

Date: 10/01/18



**Kate Karimio Garnett**

Ag Executive Director Protected Area

National Protected Area Authority

Date: 11/01/2018



**John Vandy Rogers**

Director, Disaster Management

Department

Office of National Security

Date: 11<sup>th</sup> / 1 / 2018

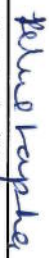


**Barba Fortune (Mr)**

Permanent Secretary

Ministry of Lands, Country Planning

Date: 11<sup>th</sup> / 1 / 2018



**Fatmata Mustapha(Mrs)**

Permanent Secretary

Ministry of Mines and Mineral

Date: 11<sup>th</sup> / 1 / 2018

